

IEEE Madras Section

Minutes of the EC Meeting - March 2023

Meeting Sl. No: 03/2023

Date & Time: Mar 18th, 2023, 2.30 PM onwards

Venue: Sri Krishna College of Engineering and Technology

ExeCom Members

Dr. K. Porkumaran(KPK) (Chair)	Dr. P. Sakthivel(PS) (Vice-Chair- Academics)	Dr.S. Joseph Gladwin (SJG) (Vice-Chair – Industry)
Dr.R. Hariprakash (RHP) (Secretary)	Dr. S. Radha(SR) (Treasurer)	Dr. N. Kumarappan (NK) (Immediate Past Chair)
Dr. R.G. Sangeetha (RGS)	Dr. D. Nirmal (DN)	Dr. S. Brindha(SB)
Mr. M. Arun(MA)	Dr. V. Nagaraj(VN)	Dr. S. Rathinavel(SRV)
Mr. B. Ashvanth(BA)		

Invitees - Chairs of Society Chapter

AES10 – Dr. NDMuthu Manikkam(MM)	AP03 – Dr.T.Shanmuganantham (TS)	C16 – Dr. P. Sakthivel(PS)
COM19 – Mr. P. Subramanian (PSM)	CIS11 – Dr. N. Kumarappan(NK)	CS23 - Dr.N.S. Bhuvanewari(NSB)
IM09 - Dr. Uppu Ramachandraiah(URC)	EMB18 - Dr. B. K. B Jayanthi (BKBJ)	E25 - Prof. A. Darwin Jose Raju (ADJR)
ED15 – Dr. D. Nirmal(ND)	IAS34 – Mr. R. Srinivasan(RS)	EMC27 - Mr.P.Salil (PS)
IT12 - Dr. V. Gomathi (VG)	MTT12 - Dr. V. Abhaikumar (VA)	NANO42 - Dr Madheswaran (MSV)
PH036 – Dr. C. Arunachalaperumal (CAP)	PEL35 - Dr. R. Seyezhai (RSE)	PE31 – Dr.Mahesh Mishra(MM)
PSE43 - Dr. R.Dhanasekaran (RD)	PC26 - Dr. E. Kannan (EK)	RA24 - Dr. B. Vinod (BV)
SIT30 - Mr.NavaneethkrishnanR(RNK)	TEM14 - Dr. Kulanthaivel (KV)	SP01 – Dr. N. Venkateswaran(NV)
BT02 - Dr. B. Nagaraj (BN)	GRSS - Dr. S.S. Ramakrishnan (SSR)	OES - Prof. S.A. Sannasiraj(SAS)
YP - M. Arun (MA)	WIE – Dr. T. Sree Sharmila (TSS)	LM – Mr. S. Sunderash(SS)
VTS – Dr. S. Brindha(BS)	Student Representative -	

ExeCom Members Present:	KPK, RHP, SR, DN,SB, MA, VN, SRV
Leave of Absence Granted:	TSS
ExeCom Members Not Present:	PS, NK, RGS, BA
Invitees Present:	RNK

Items	Decision Taken	Action Taken
2023/03/01: Meeting call to order, Roll call, Welcome by Chair.	The Section Chair, Dr. K. Porkumaran Chaired the meeting and rendered a warm welcome to the EXECOM(EC) members and Society Chairs present.	Dr.KPK

<p>2023/03/02: Approval of Previous Minutes</p>	<p>The Secretary, Dr.RHP, Secretary took up agenda for discussion: The MOM held on 20th Feb 2023 - 02/2023, has been approved unanimously by the EC after discussion.</p>	<p>Dr.RHP</p>
<p>2023/03/03: Finalization of Calendar of activities and Budget for the section for the year 2023</p>	<p>The Dr. RHP requested Mr. B. Ashvanth and office staff to collect all the Calendar of Activities and Budget from all the sub-committee chairs and consolidate the same and submit it by next EC.</p>	<p>Mr.BA</p>
<p>2023/03/04: Finalization of date for Adjourned AGM(AAGM)</p>	<p>After detailed deliberations on the current status it was decided to first complete the process of registration for the year 2020-21. According Secretary Dr. RHP instructed Mr. Rajan and Ms. Bhuvana to find out the administrative procedures for filing 2021 from the TN Society Registration office. Regarding the signature of OB's it was decided that earlier, Treasurer Dr. S. Gladwin shall sign the documents provided if there is no reply from the earlier Chairman and Secretary. And the AAGM was also planned to be scheduled after the completion of filing of 2020-21 and the following shall be the tentative agenda and points to be discussed in the forthcoming AAGM:</p> <ol style="list-style-type: none"> 1. Welcome by chairman 2. Secretary's Report 3. AAGM notice to be circulated to all members with report from Secretary, detailing the earlier AGM details and the recommendations of ARC. Regarding MASCON 2021 and others. 4. Presentation of MASCON Schedule of expenses as decided in the earlier AGM. 5. Presentation of interim ARC report. 6. Presentation of Revised Norms 7. Vote of Thanks. 	<p>All EC Members</p>
<p>2023/03/05: Financial Status of the Section and Societies</p>	<p>Dr. S. Radha presented the current financial status of the section. The HUB congress expenses were informed. The Section Chairman also informed that due to his bad health condition he has to travel to Coimbatore through flight. The Treasurer was requested to approve the actual expenses spent for HUB congress..</p> <p>Dr. RHP, Secretary and Dr. S. Radha, Treasurer informed that Society Chairs are eligible to claim their conveyance charges, Rs.650. The EC meeting travel claim can be reimbursed from their society account.</p> <p>If any revision required for the Society Chair conveyance amount, it shall be discussed along with other revision of norms for the approval in the forthcoming A AGM.</p>	<p>Dr.SR</p>
<p>2023/03/06: Reports of Sub-Committee Activities</p>	<p>MD committee: Dr. RHP, Sub-Committee Chair informed that he reformed the Student Branch(STB61311) SRM Easwari Engineering College, Ramapuram, Chennai, and he delivered the importance of IEEE and administrated the Student Branch OB's.</p> <p>Awards Committee: Dr. D. Nirmal, , Sub-Committee Chair informed that the call for awards announcement is getting ready and will be updated soon.</p> <p>Industry Committee: Dr. Joseph Gladwin, , Sub-Committee Chair, Informed that an Industry conclave will be conducted during 1st week of April 2023.</p> <p>Section Society Committee: Dr. S. Rathinavel, , Sub-Committee Chair updated that he will talk to the concern Madras Section Society Chair regarding the procedures for call for nominations.</p> <p>SPF Committee: Dr. Nagarajan, , Sub-Committee Chair, informed that 32 projects are selected for final demo and same will be demonstrated during 15th April 2023.</p> <p>SAC Committee: Dr. S. Brinda, , Sub-Committee Chair informed that she will send a mail regarding the activities conducted by SAC.</p>	<p>All EC Members</p>
<p>2023/03/07: Discussion on ADSF SIGHT</p>	<p>As discussed in the previous meeting regarding the non-submission of non-settlement of accounts for the ADSF project sanctioned 2015. It was decided that to constitute the committee.</p>	<p>All EC Members</p>

	<p>The Constitution of the committee are as follows:</p> <ol style="list-style-type: none"> 1) Dr. M.A. Atmanand – Ombudsman, IEEE Madras Section. 2) Dr.T. Thyagarajan – Ethical Committee Chair, IEEE Madras Section. 3) Mr. M. Arun – Member Coordinator SIGHT Projects Madras Section. <p>The ADSF SIGHT Chair will be intimated regarding this and their recommendations can be submitted to the committee. And then the committee will submit the report to the EC Members.</p> <p>.</p>	
<p>2023/03/08: Report on 2023 IEEE Region 10 Meet held on 4-5 March 2023</p>	<p>The Dr. KP, Chairman, has informed that he will send a detailed report on Region 10 Meet held on 4-5 March 2021 at Vietnam. He explained the major sessions and tracks took place.</p> <p>He also informed that the R10 Section Congress 2023 will be held at Canada, Ottawa during 9th -15th August 2023. For this all the sections are requested to submit the SC2023 recommendations on the theme “Enabling Leaders to Build a Sustainable Future” and its 3 Tracks. Regarding this the Section Chair will send a mail to all the EC members for their suggestions.</p> <p>The Section Chair informed that he shall attend the meeting as a primary delegate and all the members proposed that any other members who are willing can also be permitted to attend with the financial support from our section. Usually the HQ will allow a secondary delegate to attend this event with partial funding support. But this year MGA and Region 10 do not provide funding support to the secondary delegates due to limitation of the venue capacity. However, secondary delegates may attend the event as a self-paying delegate or with the support of the Section.</p>	Dr.KP
<p>2023/03/09: Any other items with the permission of the Chair</p>	<ul style="list-style-type: none"> - Mr R. Navaneethakrishnan,, Chair SSIT, enquired about the status of the Coimbatore sub-section. The Section Chair replied that the EC is feebly considering their proposal and will discuss and update the status. - Dr.M.Karthikeyan, Principal, Tamilnadu College of Engineering, Discussed with prof. S. Rathinavel regarding Podhigai Sub-Section and he also expressed his willingness to attend the EC meetings. - The Madras Section Societies voluntary positions can be called for nominations by framing a nomination committee. The Section Society Chairs can follow the nomination procedures as done by the IEEE HQ. - The EC has approved to purchase the below office equipment’s However the Secretary has informed to that he will check the consolidated quotation and finalize for purchase. <ol style="list-style-type: none"> 1) A/C 2nos 2) System -2 nos 3) Laptop -1 4) Bio-Metric machine can be purchased if it is not in proper condition. 5) Camera <p>A purchase committee will be framed as below. The committee will submit their recommendations to the EC for final approval.</p> <ol style="list-style-type: none"> 1) Dr. P. Sakthivel 2) Dr. R. Hariprakash 3) Dr. S. Radha 	All EC Members
<p>2023/03/10: Vote of Thanks</p>	<p>Dr. RHP, Secretary proposed the vote of thanks. He thanked all the EC members and Society Chairs present.</p> <p>The next meeting is tentatively planned on 22nd April 2023.</p>	

Dr. R. Hariprakash
Secretary,
IEEE Madras Section