

IEEE Madras Section

Minutes of the EC Meeting - Nov 2022

Meeting Sl. No: 05/2022

Date & Time: Nov 19th, 2022, 3.00 PM onwards

Venue: IEEE Madras Section office

ExeCom Members

Dr. K. Porkumaran(KPK) (Chair)	Dr. P. Sakthivel(PS) (Vice-Chair- Academics)	Dr.S. Joseph Gladwin (SJG) (Vice-Chair – Industry)
Dr.R. Hariprakash (RHP) (Secretary)	Dr. S. Radha(SR) (Treasurer)	Dr. N. Kumarappan (NK) (Immediate Past Chair)
Dr. R.G. Sangeetha (RGS)	Dr. D. Nirmal (DN)	Dr. S. Brindha(SB)
Mr. M. Arun(MA)	Dr. V. Nagaraj(VN)	Dr. S. Rathinavel(SRV)
Mr. B. Ashvanth(BA)		

Invitees - Chairs of Society Chapter

AES10 – Dr. Muthu Manikkam(MM)	AP03 – Dr.T.Shanmuganantham (TS)	C16 – Dr. P. Sakthivel(PS)
COM19 – Mr. P. Subramanian (PSM)	CIS11 – Dr. N. Kumarappan(NK)	CS23 - Dr.N.S. Bhuvanewari(NSB)
IM09 - Dr. Uppu Ramachandraiah(URC)	EMB18 - Dr. B. K. B Jayanthi (BKBJ)	E25 - Prof. A. Darwin Jose Raju (ADJR)
ED15 – Dr. D. Nirmal(ND)	IAS34 – Mr. R. Srinivasan(RS)	EMC27 - Mr.P.Salil (PS)
IT12 - Dr. V. Gomathi (VG)	MTT12 - Dr. V. Abhaikumar (VA)	NANO42 - Dr Madheswaran (MSV)
PH036 – Dr. C. Arunachalaperumal (CAP)	PEL35 - Dr. R. Seyezhai (RSE)	PE31 – Dr.Mahesh Mishra(MM)
PSE43 - Dr. R.Dhanasekaran (RD)	PC26 - Dr. E. Kannan (EK)	RA24 - Dr. B. Vinod (BV)
SIT30 - Mr.NavaneethakrishnanR(RNK)	TEM14 - Dr. Kulanthaivel (KV)	SP01 – Dr. N. Venkateswaran(NV)
BT02 - Dr. B. Nagaraj (BN)	GRSS - Dr. S.S. Ramakrishnan (SSR)	OES - Prof. S.A. Sannasiraj(SAS)
YP M. Arun (MA)	WIE – Dr. T. Sree Sharmila (TSS)	LM – Mr. S. Sunderash(SS)
Student Representative -		

ExeCom Members Present:	KPK, PS, SJG, RHP, SR, RGS,SB,VN,SRV,BA,MA
Leave of Absence Granted:	Nil
ExeCom Members Not Present:	NK, DN
Invitees Present:	RNK, CAP, NV, TSS

Items	Decision Taken	Action Taken
2022/11/01: Meeting call to order, Roll call, Welcome by Chair.	The Section Chair, Dr. K. Porkumaran Chaired the meeting and rendered a warm welcome to the EXECOM(EC) members and Society Chairs present. The Chair requested Secretary to take up agendas for today's discussion.	Dr.KPK

<p>2022/11/02: Approval of Previous Minutes</p>	<p>The previous ECs MOM held on 2nd Sep 2022 was not approved by the previous committee even after sending 2 reminders. So, it will be kept pending till the next EC to be held on Dec 2022 , However another reminder can be mailed by section, If there is no comments received then it can be taken as approved.</p> <p>The MOM held on 15th Oct 2022 has been approved unanimously by the EC.</p> <p>The Secretary has informed that as Ethics Committee Chair is out of Country, a formal mail will be sent to Ombudsman and Ethics committee chair after his return to India and will be invited for the EC meetings.</p>	<p>All EC members</p>
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<p>2022/11/03: Reports of Sub- Committee Activities and discussion on Budget</p>	<p>The Secretary requested the Report by the Sub- Committee Chairs:</p> <p>Educational Activities: The Education Committee Chair Dr, Sakthivel informed that he has planned to conduct 3 FDPs before 31st Dec 2023. The FDP duration will be 5 days and 2 days and he has received some proposals from some student branches also.</p> <p>Section Society Chapters: Dr,Rathinavel informed that WIE, PELS has submitted the budget for the year 2023 for their events. After defibrations EC has approved to give Rs. 25000/- for Madras Section Societies for conducting 6 events in a year. Dr,Rathinavel was informed to prepare the norms for funding the society chapters. The release of funds can be stage wise also i.e. Rs.7500/- for first two events then followed by release of Rs. 7500/- for next 2 events and Rs. 10,000/- for another 2 events. So total Rs.25000/-for 6 events. Dr.Rathinavel shall present the budget in next meeting.</p> <p>Industry Relations: Dr, Gladwin updated that the draft version of calendar of activities has been sent to Section Chair and budget for the calendar year is under process and will be presented in the next EC.</p> <p>Professional Activities : Dr. K. Porkumaran, The calendar of activities has been planned and budget will be presented in next EC.</p> <p>Student Activities Committee: Dr. Brinda briefed the plan of activities for the year 2023 to the members present and budget will be submitted by next EC meeting.</p> <p>Student Project Funding: Dr. Nagarajan informed that the announcement of the SPF 2022-23 has been circulated and project funding for Post Graduate Students must be initiated for this year and the budget will be prepared and sent to EC.</p> <p>Newsletter Publication: Mr. Arun informed the EC that the extra space for the newsletter email id has been purchased and call for reports (old reports from Jan 2022 – Sep 2022) has been circulated. It was decided that the printed version should also be arranged and distributed to student Branches (3copies for each Student branch- Principal, SB counsellor and Library). Mr. Raja Section office staff was informed to collect the quotations in this regard. Mr. Arun will consolidate the quotations and submit his recommendations for print in the next EC meet.</p> <p>Webmaster: Mr. Ashwanth webmaster, updated on the progress of the Madras Section website. The Section Chair informed that the public media like face book, LinkedIn etc., can be done routed through one point. The Section Chair requested Mr. Aswanth to update the awards received by various societies, Dr, RHP requested that the events organized by the New EC like IEEE day celebrations, SB officers meet etc., be updated immediately in Section Website.</p> <p>YP : Mr. Arun, the YP Chair reported on the STEP event conducted today on 15th Oct 2022. He informed about the calendar of activities and budget. This will considered by the EC members and informed in next EC.</p> <p>WIE: Dr. Sree Sharminla, the WIE Chair informed about the calendar of activities and budget. The EC discussed about the honorarium for the speaker. The norms can be prepared by next EC meeting.</p> <p>SIGHT : Mr. Arun, the SIGHT coordinator explained the plan of activities for the year 2023. The section chair requested to send the activities to section. and funds should be routed through section. The guidelines will be prepared by the Sub-Committee chair and will be presented in the next EC Meeting.</p> <p>SAC: Mr. Vignesh Velappan is nominated as Student Representative for</p>	<p>At the EC Members</p>
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	<p>MD Committee : Dr. RHP gave a PPT presentation on the membership statistical data of R10 , India council level and informed that Madras section is presently second in position. He also presentation on comparing past three years membership of Madras Section. The membership numbers has improved compared to last month, He informed that the dormant student braches can be intimated for revival and this can be done by fixing a coordinator zone wise. He informed that Dr. S. Salivahanan has been elevated as Life Senior Member. He also informed that he has planned to conduct a MD HUB Congress in 4 zones - Madurai, Coimbatore, Tirunelveli, and Chennai and also planned to conduct elevation program for senior members. MD volunteers were called for and received good response for volunteers have come forward to serve for MD committee. The volunteers will be divided in to zone wise and they will coordinate for each zone and planned to conduct a HUB congress. Dr,RHP also shared the other activities planned by MD Committee to organize events like Webinar Series, Technical Lectures and Workshops A budget to the tune of Rs.4.35 lakhs was presented to the EC for approval.</p>	
	<p>Reports on Section Societies:</p> <ul style="list-style-type: none"> • SPS : The society chair, Dr. N. Venkateswaran, reported on their activities conducted. Chair informed that they received \$500 for High performance award from HQ. • VTS: Dr. S. Brindha, Chair VTS, informed that VTS, new society formed under section and it was Inaugurated by the Section Chair at Sri Sairam Engineering College. • SSIT: Mr.Navaneethakrishnan. R informed that they have planned to organize SS12 event in collaboration with other societies and affinity groups. The Society Chair invites the other societies to jointly organize the events along with SSIT society. • CS: Dr. P. Sakthivel, Chair reported that they have conducted two lecture programs on online mode. Received \$800 to popularize the CS Society. 	
<p>2022/11/04: Financial Status of the Section</p>	<ul style="list-style-type: none"> • The Section Treasurer presented the current status of the section. • The Treasurer was requested to present the Society closing balances also from the next meeting onwards It was decided that the section will support only the societies those who have insufficient of funds. • All sub-committee chairs were requested to submit the budget so that consolidated overall budget for activities can be planned in next EC, • The funds availability balance(FD/Savings balance) was discussed in detail and utilization of these funds can be decided in next EC. 	
<p>2022/11/05: Discussion regarding Calendar of activities for the section for the year 2023</p>	<p>The EC has requested Mr. Ashwanth to consolidate all the Calendar of activities received from the sub-committee Chairs for the year 2023 and present it in the next EC meeting.</p>	
<p>2022/11/06: INDICON 2022 participation of EC and India Council Meeting on 26/11/2022</p>	<p>The Chair informed that the Section Chairman and Secretary will attend the India council Meeting to be held on 26th November 22 in sidelines to INDICON 2022 event during 24 - 26 Nov 2022. It was also informed that Three members have been selected for the India Council awards and EC congratulated the awardees. The EC approved the travel support for awardees under third 3rd AC category to attend the INDICON 2022 to receive the award.</p> <p>The Section Chair informed that any other EC members who are willing can attend the INDICON 2022 . Dr. Rathinavel and Mr, Arun volunteered for the event. it was decided TO EXTEND Travel support for the same.</p>	

<p>2022/11/07: Update on ARC 1st meeting held on 10th Nov 2022</p>	<p>The Section Secretary reported on the 1st ARC meeting which was held on 10th Nov 2022 on hybrid mode. As requested by ARC, after the meeting the Treasurer has submitted all the income expenditure statement of MASCON 2021 to the committee. The ARC committee will review it and give their recommendations to the EC at the earliest. Then the Adjourned AGM will be convened before 31st December 2022. The ARC also requested that a mail to all the section professional members regarding formation of ARC and its SOP/TOR should be mailed “Calling for Suggestions”, if any. On receipt of any suggestion comments of members of the section the ARC will submit its final report on the TORs before this year end. The report will be placed before the EC for its consideration and approval.</p>	
<p>2022/11/08: Any other items with the permission of the Chair</p>	<ul style="list-style-type: none"> • The EC has approved to purchase a laptop for section and other items required can be repaired or purchased as per the working condition of the items. Mr. Raja is informed to get the quotations in this regard place before the EC for approval. • The travel support of 15k is approved by the EC for Mr. Abdul Halik for attending the R10 AISWYLC 2022. • The EC has approved Rs. 10000/- based on the previous EC minutes approval to St. Joseph Engineering College, Chennai for the Tamil webinars already conducted. • The Section Chair updated on the section building status. He informed that maintenance can be paid after intimation of Anna University and other emergency EB Charges can alone be paid to the concern. • The EC has decided to revamp the Podhigai Sub-Section. Dr. S. Rathinavel is requested to get the details to coordinate with Podhigai Sub-Section and submit the report on revamping by next EC meeting. • The norms for the Conference Technical Sponsorship will be revised and suggestions are invited from the EC members and valid points will be added in the norms. • It was approved by EC that all conferences should have sufficient time for approval and quality should not be compromised. It was also decided that Treasurer/Chairman will communicate the NIT, Tiruchy, to postpone the conference date with sufficient time. • The Madras Section EC member can hold only two positions (EC member + any one society OB) or OB in two societies. Any members holding more than two positions can withdraw by Jan 2023. The society EC members can be elected by framing a nomination committee. • The Society Chairs holding Chairman position for more than two years can withdraw by Jan 2023. • Then chairman informed that SIGHT is not an Affinity Group or Society. It is treated as a Special Interest project done for a period of time and after the completion of the project the project committee is dissolved. So any member requesting for any certification from section or holding the dissolved project committee position will not be encouraged. • Any awardees applying for travel grant can be brought to EC for discussion and then it can be approved. • The secretary retreated to conduct 10 technical meetings before Dec 2022, in order to claim the subsidy. Each Execom Members should conduct one program to achieve this. 	
<p>2022/11/09: Vote of Thanks and date of next meeting</p>	<p>Dr. RHP, Secretary proposed the vote of thanks. He thanked all the EC members and Society Chairs present.</p> <p>The next meeting is tentatively planned on 3rd Saturday of Dec 2022 jointly with any event. The date and venue will be informed later.</p>	

Dr. R. Hariprakash
Secretary,

